

**Town of Swampscott  
Senior Citizen Property Tax Incentive Program**

**I. Purpose:**

The purpose of the Town of Swampscott's Senior Citizen Property Tax Incentive Program is to assist senior citizens 60 years and over in the payment of their annual real estate taxes. Incorporating the skills and knowledge offered by elders, the program also increases the involvement of local elders in municipal government.

**II. Goals:**

- a) Assist elders with the property tax bill
- b) Increase elder involvement in municipal government
- c) Enhance municipal government through the use of skills and knowledge offered by local elders

**III. Eligibility:**

- a) 60 years of age or older at the time of application submission
- b) Resident of the Town of Swampscott
- c) Swampscott property owner
- d) Must occupy the property for which the abatement will be issued
- e) All tax payments are current
- f) Able to produce a copy of the most recent tax bill
- g) Are willing and able to work
- h) Agree to a CORI check

**IV: Screening Process**

- a) Completed application submitted to the Swampscott Assessor's Office
- b) Participant will be matched as closely as possible with the position based upon qualifications, skills and the needs of the town department making the request for the assistance.
- c) Should a particular town department have less than 125 hours of work to be performed the participant should be willing to accept assignment/s in a different town department based on the needs of that department, as well as the preferences and skills of the participant.
- d) Applicants have the right to refuse any placement offered to them
- e) CORI check will be completed by the Swampscott Human Resource Department

**Swampscott Assessor's Office**

**CONFIDENTIAL APPLICATION FOR PROPERTY TAX WORK OFF PROGRAM**

**Date:** \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

E-Mail: \_\_\_\_\_

The Assessor's Office is mandated by state law to do a CORI (criminal background check) on any person who works with seniors or children.

**ELIGIBILITY REQUIREMENTS**

60 or older? Yes\_\_\_ No\_\_\_

Owner/co-Owner of property? \* Yes\_\_\_ No\_\_\_

Swampscott Resident? Yes\_\_\_ No\_\_\_

Reside in property for which abatement is requested? Yes\_\_\_ No\_\_\_

\*If property is in a trust, etc., please explain and supply copy of trust and list of beneficiaries \_\_\_\_\_  
\_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

Name of emergency contact person: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**PLACEMENT INFORMATION**

What are your past experiences and types of skills?

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Job placements may be available in a variety of town departments. Indicate in which departments you would prefer to work.

____ Town Hall	____ Senior Center
____ Schools	____ Police
____ Library	____ Recreation
____ Dept. of Public Works	____ *Other _____

As a participant in the Property Tax Work Off Program I understand that I may earn a maximum of \$1,000.00 minus any required deductions and OBRA with said balance after deductions being applied to my property tax bill in the following year.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

**Date Received:** \_\_\_\_\_

**Disposition:** \_\_\_\_\_

**If denied, indicate reason:** \_\_\_\_\_

**Swampscott Board of Assessors:** \_\_\_\_\_

**PLEASE NOTE**

***Please be aware that if you sell or transfer ownership of your property during or after your completion of the work off program; notify the Assessor's Office immediately. This will assure you receive your reimbursement for hours worked.***

***Should you have any further questions please call Diane Folan at the Assessor's Office at 781-596-8858.***